

**RADIOGRAPHERS BOARD**  
**放射技師管理委員會**

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貴處檔號  
Our Ref. : (82) in RG 7/H VIII  
本會檔號  
Tel. No. : 2527 8380  
電話  
Fax No. : 2865 5540  
圖文傳真

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30 November 2010

To: All registered radiographers

Dear Sir / Madam,

**Voluntary Continuing Professional Development (CPD) Scheme  
for Registered Radiographers**

This letter serves to inform you of the refinements made to the voluntary CPD scheme for registered radiographers and invite your submission of CPD credits for the year of 2010.

*Refinements to the CPD scheme and manual*

Following a recent review, the Board has made the following revisions to the voluntary CPD scheme –

- (a) Allocation of CPD credits is now made on the basis of **modules** of a programme.
- (b) Distance-learning are included as a new CPD category. 3 hours of study as recommended by the academic institution is equivalent to 1 hour's attendance in a conventional course for credit allocation.
- (c) To facilitate the Board Education Committee in the assessment of non-accredited CPD activities, registrants are required to specify in the application form as to whether the activity under application is 'profession-related' or 'other healthcare or information technology-related (OR)'.
- (d) To encourage participation, the CPD record form is simplified. Only the CPD credits attained in each CPD category are required for submission to the Board.

Amendments are made to section 3.3, section 4.2 and Form I / II of the CPD manual. A revised manual is attached for your reference. You may also browse the revised manual posted on the Board's website at [http://www.smp-council.org.hk/rg/english/index\\_cpd.htm](http://www.smp-council.org.hk/rg/english/index_cpd.htm). The above amendments will take retrospective effect from 1 August 2010.

*Submission of CPD credits for year 2010*

Please report the CPD credits you have attained for the CPD programmes during the period from 1 January 2010 to 31 December 2010 by returning the enclosed form to the Secretariat, Radiographers Board **on or before 31 January 2011** through one of the following means:

Fax : (852) 2865 5540

Mail : Radiographers Board Secretariat  
2/F, Shun Feng International Centre,  
182 Queen's Road East, Wan Chai, Hong Kong

E-mail : [info@smp-council.org.hk](mailto:info@smp-council.org.hk)

Under the voluntary scheme, the number of CPD credits attained will **not** have any bearing on your application for renewal of practising certificate. In recognition to registrants who have made an effort to enhance their professional knowledge, a certificate will be issued to registrants who have attained at least 15 CPD credits (a maximum of 3 CPD credits from OR CPD activity) in the year. Subject to consent given by registrants in the CPD record form, the Board will post on its website the name and registration number of those who have attained 15 or more CPD credits in the year.

The Board may randomly select some of the registrants for audit check on their CPD returns submitted. The registrants selected will be requested to submit documentary evidence for verification purpose.

For enquiries, please contact staff of this secretariat at (852) 2527 8380.

Yours faithfully,

( Blanche LIN )  
Secretary, Radiographers Board