

**MEDICAL LABORATORY TECHNOLOGISTS BOARD  
OF HONG KONG**

**Disciplinary Procedures in Handling Complaints against  
Registered Medical Laboratory Technologists**

*(This Leaflet is for Information only)*

**Introduction**

The Medical Laboratory Technologists Board of Hong Kong is empowered by law to deal with complaints against registered medical laboratory technologists touching on matters of professional misconduct. It has no jurisdiction whatsoever over claims for refund or compensation, which should be pursued through separate civil proceedings.

2. Complaints against registered medical laboratory technologists are handled by the Medical Laboratory Technologists Board in accordance with the Supplementary Medical Professions Ordinance (Cap. 359) and the Medical Laboratory Technologists (Registration and Disciplinary Procedure) Regulations. The steps involved are outlined in the ensuing paragraphs.

**Receipt of Complaint**

3. On receipt of a written complaint, the Secretary will refer it to the Chairman of the Preliminary Investigation Committee (PIC) of the Board for consideration. The PIC Chairman is a member of the Board nominated by the Board and appointed by the Chairman of the Board.

**Consideration by the PIC Chairman**

4. Having regard to the information available, the Chairman will decide on one of the following courses of action:

- (a) dismiss the complaint if he is satisfied that the complaint is frivolous or groundless; or
- (b) call for a meeting of the PIC to discuss the matter; or
- (c) collect further information from the complainant, before coming to a determination as to whether the complaint should be dismissed or referred to the PIC.

**Meeting of the PIC**

5. The PIC comprises, apart from the Chairman, two other Part I registered medical laboratory technologists each nominated by an association of medical

laboratory technologists in Hong Kong. Before the matter is discussed at a PIC meeting, the registered medical laboratory technologist being complained will be informed of the substance of the complaint and be invited to give an explanation in reply.

6. At the meeting, the PIC will consider the letter of complaint, the explanation submitted by the registered medical laboratory technologist and any other relevant information which is available, and decide whether to:

- (a) dismiss the complaint, or
- (b) refer the complaint in whole or in part to the Medical Laboratory Technologists Board for inquiry.

### **Inquiry of the Medical Laboratory Technologists Board**

7. The inquiry is conducted in accordance with a set of statutory disciplinary procedures. At the hearing, either the Secretary or the complainant may present the case against the registered medical laboratory technologist. When the case against the technologist is closed, the technologist will be given opportunity to defend his case and to adduce evidence in support. The complainant may also be called upon to testify in person.

8. At the conclusion to the hearing, the Board may :-

- (a) dismiss the complaint if the registered medical laboratory technologist is not guilty of the offence charged; or
- (b) make an order against the registered medical laboratory technologist if he is found guilty of the offence charged.

9. Upon the Board making a finding of guilt, the registered medical laboratory technologist may be punished by way of a disciplinary order. It includes the removal of the registered medical laboratory technologist's name from the register of medical laboratory technologists, a reprimand or a warning letter. If the registered medical laboratory technologist is aggrieved by the decision of the Board, he may appeal to the Court of Appeal.

### **Notification of Results**

10. Depending on the complexity of each case, it takes generally a few months before a case can be concluded. In any event, a complainant will be informed in writing of the progress of the disciplinary proceedings as far as possible.

Secretariat of the  
Medical Laboratory Technologists Board  
of Hong Kong