

## OCCUPATIONAL THERAPISTS BOARD

### APPLICATION FOR ACCREDITATION OF CPD PROGRAM

Completed application form should be sent to the Occupational Therapists Board by-

E-mail: [otb@dh.gov.hk](mailto:otb@dh.gov.hk)

Post: 46/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong

Fax: 2865 5540

Application form can be downloaded from the Board's website at <http://www.smp-council.org.hk/ot/en/content.php?page=cpd>.

Nature of Applicant: ☐ Individual OT registrant ☐ Organization providing CPD program

Name of Applicant/Program Provider:

\_\_\_\_\_

Contact Address: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### Program Particulars

Title:

\_\_\_\_\_

Organizer \*:

\_\_\_\_\_

Date & time:

\_\_\_\_\_

Duration:

hours

\_\_\_\_\_

Venue:

\_\_\_\_\_

Content:

#### *Details of program #*

(such as speakers, target participants, goals, contents)

Nature

☐ OT relevant^

☐ BP relevant

New program?

☐ Yes

☐ No

Will this program be repeated?

☐ Regular and would be repeated each

☐ One-off

\_\_\_\_\_ (year, month, etc.)

\* Complete this part only if this is an application by an individual OT registrant

# Applicant may attach brochure with the required details instead of filling in the necessary information

^ OT relevant programmes refer to courses (excluding award-bearing courses), conferences, seminars, workshops and symposia, etc. that focus on knowledge, skills or techniques that facilitate and contribute to the delivery of OT services. The knowledge, skills or technique should already have a demonstrated utilization in OT in local or overseas context with either literature support or documentary proof in journals, newsletters, seminar sharing and case illustrations / demonstrations. Programmes fulfilling the above criteria and have at least one OT speaker would stand a better chance of being accredited as OT-relevant.

Signature of Applicant: \_\_\_\_\_ Date of Submission: \_\_\_\_\_