

PHYSIOTHERAPISTS BOARD
物 理 治 療 師 管 理 委 員 會

Your Ref. :
貴處檔號
Our Ref. : (34) in PT 4/N XVI
本處檔案
Tel. No. : 2527 8369
電 話
Fax No. : 2865 5540
圖文傳真

2/F, Shun Feng International Centre
182 Queen's Road East
Wan Chai, Hong Kong
香港灣仔皇后大道東182號
順豐國際中心2樓

Web Site 網址: www.smp-council.org.hk
Email 電郵: smpb@dh.gov.hk

27 June 2014

To: All registered physiotherapists

Dear Registrants,

Voluntary Continuing Professional Development (CPD) Scheme for Physiotherapists

I am pleased to inform you that the Physiotherapist Board (the Board) has decided to continue the voluntary CPD scheme on **1 July 2014** following the conclusion of the current cycle on 30 June 2014.

The Board first launched the three-year voluntary CPD scheme in July 2005. The support from accredited programme providers (APPs) and registrants has made the scheme a success. In the past eight years, over **7,000** CPD activities were made available for physiotherapists to enrich their knowledge and skills. The average CPD attainment per year is **53.85** credit points, which is well above the 15 points required by the Board. To encourage registrants to commit to life-long learning, the Board has decided to continue the voluntary CPD scheme on 1 July 2014.

Opportunity is taken to remind you of the following sections in the '*CPD Manual for Registered Physiotherapists*' which is available from the Board's website (<http://www.smp-council.org.hk/pt/en/content.php?page=cpd>) -

- (a) All registered physiotherapists are **free** to join the voluntary scheme. No prior registration is required (*Section 3*).
- (b) There are different kinds of CPD activities, including attendance at lecture/seminar/conference, post-graduate studies, in-service training, self-study, active participation and publication. Details of the accreditation criteria and calculation of CPD points are set out at Section 4.
- (c) Physiotherapists can attain the CPD points through participating in the CPD activities organized by the 5 APPs, i.e., Hong Kong Physiotherapy Association, Hong Kong Physiotherapists' Union, Hong Kong Polytechnic University, Hospital Authority and SAHK. Apart from these activities, physiotherapists may attain CPD points through participation in local/overseas seminars and academic conference organized by

non-APP bodies. Registrants **must** seek approval from the Hong Kong Physiotherapy Association to accredit these activities before they can be counted as CPD attainment. Application form is available from the website: http://www.smp-council.org.hk/pt/file/pdf/SampleForm_IndOrg.pdf.

- (d) At the end of each year ending 30 June, registrants will be invited to submit a CPD Record Form reporting their CPD attainment in the year (*Appendix III*). A Certificate of Recognition will be issued to registrants who have attained 15 or more CPD points in the year. Subject to consent given by registrants in the CPD record form, the Board will post on the Board's website the name and registration number of those who have attained 15 or more CPD points in the year (*Section 6*); and
- (e) The Education Committee will audit check 5% of the CPD returns received. Registrants randomly selected will be requested to submit documentary evidence such as attendance records for verification (*Section 6*).

For those who have participated in the current cycle, please report on your attendance of CPD activities during the period from 1 July 2013 to 30 June 2014 by completing the CPD record form as attached. The completed form should be sent to the secretariat **on or before 1 August 2014** through one of the following means –

Fax : (852) 2865 5540

Mail : Physiotherapists Board Secretariat, 2/F, Shun Feng International Centre, 182 Queen's Road East, Hong Kong

E-mail : smpb@dh.gov.hk

Please note that the Education Committee may randomly select some of the registrants for audit check on their CPD returns submitted. The registrants selected will be requested to submit documentary evidence for verification purpose in due course.

We strongly encourage all registered physiotherapists to keep on enriching your professional knowledge and skills, grasp the state-of-art technology and developments, in order to maintain professionalism and quality service standards. Latest information of the voluntary CPD scheme will be posted to the Board's website from time to time, please visit the Board's website regularly for updated information.

For enquiries, please contact staff of this secretariat at 2527 8369.

Yours faithfully,

(C S KOO)
Secretary, Physiotherapists Board