

RADIOGRAPHERS BOARD
放射技師管理委員會

Your Ref. :
貴處檔號
Our Ref. : (40) in RG 7/H Pt. 13
本會檔號
Tel. No. : 2527 8380
電 話
Fax No. : 2865 5540
圖文傳真

2/F, Shun Feng International Centre
182 Queen's Road East
Wan Chai, Hong Kong
香港灣仔皇后大道東182號
順豐國際中心2樓

Website 網址: www.smp-council.org.hk
Email 電郵: rgb@dh.gov.hk

8 April 2024

To: All registered radiographers

Dear Sir / Madam,

Mandatory Continuing Professional Development (CPD) Scheme for Radiographers

This letter serves to inform you that the mandatory Continuing Professional Development (“CPD”) Scheme for all registered radiographers will be implemented with the commencement of the first 3-year cycle on **1 July 2024**.

All registered radiographers, regardless of which parts of the Register their names are in and whether they are residing in Hong Kong, are subject to the mandatory CPD scheme. The mandatory CPD scheme is generally modelled on the current voluntary scheme of the Radiographers Board (“the Board”) with the following main features:

- Each CPD cycle will span **three calendar years** and is **personalised**. The first mandatory CPD cycle begins on 1 July 2024 and ends on 30 June 2027. For those newly registered in the middle of the cycle, their CPD cycle would start from the next CPD year (i.e. starting from 1 July).
- Registrants will be required to attain at least **30 CPD points** in a cycle. There is no minimum annual requirement.
- There are five categories of activities, including:-
 - Structured Educational Programme
 - Conference, Scientific Meeting, Workshop or Seminar
 - Journal Paper Publication
 - Self-directed Learning
 - Others
- An honour system will be adopted. Registrants will be required to **keep proper records of their own CPD attainment**. Such records would need to be submitted upon request by the Board.

- Some of the registrants may be randomly selected from time to time for audit check on their CPD records.
- Any failure to comply with the CPD requirement in the CPD Manual for Registered Radiographers may be deemed as **professional misconduct**, which will be handled through disciplinary proceedings.

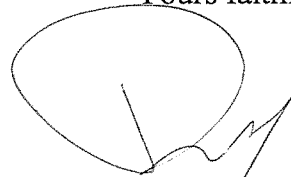
Corresponding amendments, which will take effect from 1 July 2024, will be made to Part I of the Code of Practice of Registered Radiographers. Attached are the amended provisions in relation to the mandatory scheme.

The Mandatory CPD Manual for Registered Radiographers, details of the mandatory scheme and relevant forms will be published on the website of the Board in due course. **Registrants are requested to visit the website of the Board from time to time to check for updates on the scheme and ensure their compliance with the latest CPD requirements.** The link to the relevant web page is as follows:-

<https://www.smp-council.org.hk/rg/en/content.php?page=cpd>

Should you have any enquiries, please contact staff of this Secretariat at (852) 2527 8380.

Yours faithfully,



(Daydrew NG)

Secretary, Radiographers Board

PART I
BASIC ETHICAL PRINCIPLES

A radiographer shall:—

1. Respect the rights and dignity of all individuals.
2. Serve clients, regardless of social status, culture, creed, politics, race or nationality.
3. Carry out services to the best of his ability.
4. Maintain at all times the highest standard of professional competence and strive continually to update and extend his professional knowledge and skill through undertaking continuing professional development (“CPD”) activities and acquiring the necessary CPD points in accordance with the Manual for CPD Scheme for registered radiographers (which may be revised from time to time by the Board). Any failure to comply with the CPD requirement in the Manual for CPD Scheme for registered radiographers may be deemed as professional misconduct.

(Effective from 1.7.2024)

5. Recognise the extent and limitation of his professional expertise and provide services that are within his competence.
6. Refer any persons under his care to the appropriate medical and health team members whenever necessary.
7. Respect the confidence imparted to him in the course of his professional duties, and will only discuss a patient’s affairs with other members of the medical team responsible for the treatment/diagnosis.
8. Respect and co-operate with other radiographers and members of related professions.
9. Maintain an active interest in the planning and the provision of adequate health services for the community.
10. Ensure that professional integrity is not influenced by motives of profit.
11. Accept responsibility for reporting illegal activities or unethical conduct to the appropriate authorities.
12. Ensure that no service that requires the skill, knowledge, and judgement of the radiographer is delegated to a less qualified person and ensure that those under his supervision or in his employ are knowledgeable and capable in the performance of their duties.
13. Practise his profession to maintain a proper level of competence throughout their professional life as well as a proper standard of behaviour.

PART III

CONVICTIONS AND FORMS OF PROFESSIONAL MISCONDUCT WHICH MAY LEAD TO DISCIPLINARY PROCEEDINGS

This part of the pamphlet sets out certain kinds of offences and of professional misconduct which may lead to disciplinary proceedings by the Board. The Preliminary Investigation Committee and the Board must proceed as quasijudicial bodies. This pamphlet is NOT a complete code of professional ethics, nor can it specify all offences which may lead to disciplinary action. It is simply a guide.

When actions taken by a radiographer are reported to the Secretary of the Board, it is initially investigated by the Preliminary Investigation Committee. This Committee simply decides whether or not the radiographer concerned has a case to answer before the Board.

The Board alone decides whether any course of conduct amounts to unprofessional conduct. If that is proved, the Board then assesses the gravity of that misconduct and imposes any penalty that is consequential upon the proof. Thereafter there is a route of appeal to the Court of Appeal.

Radiographers desiring detailed advice on questions of professional conduct arising in particular circumstances are advised to consult their professional association, their own legal advisers or senior colleagues for advice. The Board, having a quasi-judicial function, is not able to advise individuals directly.

The following paragraphs describe the more common types of offence or misconduct which may be regarded as grounds for disciplinary proceedings.

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13. Continuing Professional Development Scheme

- 13.1 A radiographer should comply with the prevailing requirements of the mandatory continuing professional development scheme of the Radiographers Board.
- 13.2 The Radiographers Board warns radiographers of any consequences arising from any incorrect or false declaration or failure to honour any undertaking made to the Radiographers Board.

(Effective from 1.7.2024)

第 I 部 基本道德原則

放射技師必須：——

1. 尊重所有人等的權利和尊嚴。
2. 無分階級、無分文化、無分信仰、無分政治、無分種族、無分國籍地為顧客服務。
3. 竭盡所能地執行工作。
4. 隨時隨地保持最高的專業水準，並努力不懈，更新和擴展自己的專業知識和技能。就此，放射技師須按照委員會不時修訂的《放射技師持續專業發展手冊》（《手冊》）的規定，參加持續專業發展活動，獲取所需的持續專業發展學分。不遵照《手冊》所定的持續專業發展要求者，有可能被視為犯了專業上的不當行為。

(2024 年 7 月 1 日生效)

5. 明白本身專業技能的範圍和局限，提供本身能力以內的服務。
6. 有需要時，將所護理的病人轉介往適當的醫療及健康組別人員護理。
7. 尊重在執行專業任務時有人向他所透露的秘密資料。有關病人的事情只可與負責治療或診斷該病人的同組醫療人員討論。
8. 尊重其他放射技師和有關專業人士，並且與他們合作。
9. 對為社會大眾擬訂計劃和提供充分的健康服務方面，保持積極關注。
10. 確保專業操守不受牟利動機所影響。
11. 承擔責任向有關當局舉報非法活動或不符職業道德的行為。
12. 確保需要放射技師技術、知識和判斷力的工作，不致授權予資格較差的人執行，並確保所督導或聘用的人能熟悉及有能力地執行任務。
13. 於整段執業期間在專業和行為方面皆應維持適當的水平。

第 III 部

可導致紀律處分的法庭裁定罪行或專業上不當行為

本部開列可導致管理委員會採取紀律處分程序的違例行為及專業上不當行為。初步調查小組及管理委員會均屬僅具部分司法職權的組織，處分程序只能按這類組織的職權進行。本冊子並非一份完全的專業道德守則指南，亦不可能列舉所有足以導致紀律處分的違例行為，而只能供作指南之用。

管理委員會秘書如接到有關放射技師行為不當的報告，會首先交由初步調查小組調查。這個小組僅只決定該放射技師是否須向委員會答辯。

任何行為應否列為不專業行為，由管理委員會全權決定。放射技師如被證實有不專業行為，委員會會評估該項行為的嚴重程度，然後判予適當的處罰。被告人隨後亦可向上訴庭提出上訴。

放射技師倘欲就個別情況所產生的有關專業行為問題尋求詳細的指引，應向所屬的專業公會或自己的法律顧問或資深的同業徵詢意見。管理委員會僅具有部分司法職權，並不能直接向個別人士提供指引。

以下各段列述較為普通，且足以構成紀律處分理由的違例行為和專業上不當行為。

...

13. 持續專業發展

- 13.1 放射技師須遵從委員會所定的強制性持續專業發展計畫的要求。
- 13.2 委員會提醒放射技師不得作出任何不正確或虛假的聲明或未能履行向委員會所作出的承諾。

(2024年7月1日生效)